

Platform Network Checklist



How to choose the right youth leader

As a result of a workshop during our 2018 general meeting in Famalicao we worked on this checklist. This document is meant to be used by Platform Network member organizations to help in choosing the right Youth Leader (YL) and to assure, that the chosen person is qualified and prepared for an international youth exchange.

Hard Skills: Knowledge

- Is the YL experienced in youth work and EU projects?
- Is the YL an ambassador of the sending organization?
- Does the YL know the basic rules of Youth Exchanges?
- Is the YL prepared in “non-formal education”?
- Does the YL speak at least one necessary language for this Activity?
- Is the YL aware of “security issues” and trained in “first aid”?

Soft Skills: Personality

- Does the YL listen actively?
- Is the YL a creative person?
- Is the YL a practical person?
- Is the YL adaptable (easy-going)?
- Is the YL problem-solving orientated?
- Is the YL well organized?
- Is the YL a good communicator?
- Is the YL flexible?
- Is the YL a good example for the participants?

Charisma

- Is the YL a positive person?
- Is the YL open-minded?
- Can the YL take initiative?
- Is the YL empathic?
- Is the YL passionate?
- Is the YL a helpful person?
- Is the YL a friendly person?
- Is the YL a reliable person?
- Is the YL a trustful person?

Team-Player

- Does the YL respect others?
- Does the YL treat people equally?
- Is the YL cooperative?
- Is the YL a self-less person?
- Can the YL support the participants to develop?
- Can the YL take responsibility for his group?
- Is the YL a caring person?
- Is the YL a good guide for others?

Preparation

- Does the YL know the program of the exchange?
- Can he support the hosting team in organizing?
- Can the YL take part in a preparation meeting with hosting organizers (APV)?
- Does the YL know the participants?
- Does the YL have contact details of participants and parents?
- Does the YL have an emergency contact in the sending organization?
- Does the YL know that being a youth leader is a 24/7 task?

Filling this checklist could help both finding out if the right person has been chosen as YL and realizing how he can be prepared and trained additionally in advance.